VI Part C

FFY2014 State Performance Plan / Annual Performance Report

Introduction to the State Performance Plan (SPP)/Annual Performance Report (APR)

Executive Summary:

The Virgin Islands Infants and Toddlers Program (VI-ITP), Part C of IDEA, is an early intervention program that serves infants and toddlers with established conditions and developmental delays, birth to age three at no charge to the family. The ITP serves the district of St. Thomas, St. John, and Water Island, and the district of St. Croix. The average case load of the two districts is 150 children. The ITP offers service coordination services (case management) to assist and enable an infant or toddler with a disability and their family to receive their services and know their rights, coordinates evaluations and assessments, facilitates the development, review, and evaluation of IFSPs, and serves as the single point of contact in assisting parents of infants and toddlers in obtaining access to needed early intervention services. The services offered by the VI-ITP include; speech therapy, developmental therapy, physical therapy, occupational therapy, vision and hearing screenings, all at no charge to the family. Technical assistance is provided to the VI-ITP through a team representing the IDEA Data Center (IDC), the Early Childhood Technical Assistance Center (ECTA Center), the DaSy Center, and the National Center for Systemic Improvement (NCSI), who are experienced in IDEA requirements and compliance mandates.

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General Supervision System:

The systems that are in place to ensure that IDEA Part C requirements are met, e.g., monitoring systems, dispute resolution systems.

The Virgin Islands Infants and Toddlers Program consists of two districts: St Thomas/St John and St Croix. The VI ITP has policies and procedures in place to ensure that IDEA requirements are met and processes which enable the program to **identify and correct noncompliance and** to prevent the re occurrence of noncompliance.

When a finding of noncompliance is made, the VI Infants and Toddlers Program requires correction of noncompliance as soon as possible but no later than one year from identification (the date of written documentation concluding a finding of noncompliance has occurred). The VI Infants and Toddlers Program administrator notifies in writing the early intervention personnel of any areas of noncompliance and further meets with all personnel to convey the areas of noncompliance and improvement and correction needed. To verify correction of noncompliance for individual children, the Virgin Islands reviews each child's record for whom noncompliance was identified to ensure that correction was made (e.g., transition steps are added to the child's IFSP).

Individual child records for whom noncompliance was identified are also reviewed to ensure that the child had an evaluation and assessment, IFSP developed, received the services, or had a transition conference although not timely. The Virgin Islands reviews additional child records to ensure that the districts are still in compliance and have met the timelines for subsequent children. The VI ITP Director sends a written letter to each district office stating that the noncompliance has been corrected within the specified timeframe (and in no case longer than one year from notification of the finding).

In this manner the VI Infants and Toddlers Program ensures that the districts are currently implementing the statutory/regulatory requirements.

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Technical Assistance System:

The mechanisms that the State has in place to ensure the timely delivery of high quality, evidenced based technical assistance and support to early intervention service (EIS) programs.

Technical assistance from the Early Childhood Technical Assistance Center (ECTA Center) and the DaSy State Liason, FPG Child Development Institute, experienced in IDEA requirements and compliance, to develop this report, as well as technical assistance to the VI Part C program with other consultants, were used. Additionally, broad input was utilized to develop this APR as data submitted by personnel rendering early intervention services (EIS) via COSF and self-assessment monthly report forms and comments from families of children enrolled in the Infants and Toddlers Program through family survey responses, were utilized to analyze the performance of the Infants and Toddlers Program during this report period.

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Professional Development System:

The mechanisms the State has in place to ensure that service providers are effectively providing services that improve results for infants and toddlers with disabilities and their families.

The ITP staff is committed, experienced, and dedicated to improving the lives of infants and toddlers in the Virgin Islands. Monthly provider meetings are conducted on each island to discuss issues, and allow providers to seek assistance regarding challenging issues, and provides the staff an opportunity to share strategies. Most of the staff on St. Thomas and St. Croix also work for the Department of Education, and therefore have access to various on-line, in-service training opportunities. Other professional development opportunities include webinars that allow the providers to work at their own pace. There are also strategies in place to train and mentor new staff/providers.

Both the St. Thomas and St. Croix districts use part-time staff who work for both preschool special education and the Infants and Toddlers Program, therefore they benefit from professional development trainings from both the DOE and the Infants and Toddlers Program. There are continued challenges regarding recruiting and retaining early intervention providers of OT, ST, and S/LP. The University of the Virgin Islands does not offer training programs for allied medical professions such as SLPs, OTs, and PTs. The ITP staff is committed, dedicated, and experience in early intervention services. There

are monthly provider meetings on each island that are used to discuss issues, allow providers to seek assistance regarding challenging cases and provides the staff an opportunity to share strategies. There is good communication and informal networking among the staff.

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Stakeholder Involvement: apply this to all Part C results indicators

The mechanism for soliciting broad stakeholder input on targets in the SPP, including revisions to targets.

This plan was developed with broad stakeholder input. The Virgin Islands Infants and Toddlers stakeholders consist of members of the Interagency Coordinating Council (VI-ICC), who advise and assist the ITP regarding the provision of early intervention services for children with disabilities from birth to three and other child development agencies. The council has a diverse membership including parents of children with a disability and state agencies involved in the provision of early intervention services, a member responsible for the State Medicare program, the SEA responsible for child care, and other entities who can give the ITP advice in all areas of child development. Multiple conference calls were held with stakeholders to review child outcomes and child find data from the previous APRs and solicit their input.

As part of Phase II of the State Systemic Improvement Plan (SSIP), stakeholders conducted data and infrastructure analysis to target the Part C focus area for Indicator 11. At these meetings and conference calls (held in May, June, July, August, September, October, and December 2014) and at the OSEP on-site TA meeting held in August 2014, all performance indicators were discussed as it related data and infrastructure analysis and to selecting and proposing a Part C focus area for Indicator 11.

A draft PDF of the APR/SPP information entered into the GRADS360 online submission tool and was sent to all stakeholders and ICC members by email to review in detail, and all were asked to provide suggested edits and clarification.

A copy of this final plan will be posted on the Department of Health's website and copies/links, will be available in each district office of the ITP and at the MCH clinics in each district and on St. John.

Attachments		
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Reporting to the Public:

How and where the State reported to the public on the FFY 2012 performance of each EIS Program or Provider located in the State on the targets in the SPP/APR as soon as practicable, but no later than 120 days following the State's submission of its FFY 2012 APR, as required by 34 CFR §300.602(b)(1)(i)(A); and a description of where, on its Web site, a complete copy of the State's SPP, including any revision if the State has revised the SPP that it submitted with its FFY 2012 APR in 2014, is available.

The APR will be disseminated to the public through various means in order to meet the public reporting requirement. The full report will be posted in each health district and will also be issued to the VI ICC members and stakeholders, the local PTI, early intervention providers and parents of children in the program. All stakeholders will be issued this report for input on the enhancement of the State Performance Plan and any improvement activities. Some of the ICC members are parents with children with developmental delays and/or disabilities, heads of public and private programs/organizations serving families of children with developmental delays and/or disabilities that support and assist the Infants and Toddlers Program in the implementation of the early intervention system.

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Attachments			
No APR attachments found.	File Name	Uploaded By	Uploaded Date
Actions required in FFY 2013 re	esponse		

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Indicator 1: Timely provision of services

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely

manner. (20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target			100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	91.00%	95.20%	99.20%	97.00%	91.00%	99.00%	100%	100%

Gray - Data Prior to Baseline

Yellow - Baseline

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%

FFY 2014 SPP/APR Data

Number of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner	Total number of infants and toddlers with IFSPs	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
125	125	100%	100%	100%

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of infants and toddlers with IFSPs who receive their early intervention services on their IFSPs in a timely manner)

0

What is the source of the data provided for this indicator?



State monitoring

State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data were collected from July 1, 2014 to June 30, 2015 for all children in with an IFSP.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

These data reflect all children for whom an IFSP was developed from July 1, 2014 - June 30, 2015.

Provide additional information about this indicator (optional)

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On St. Thomas, 47 IFSPs were developed and signed by the parents. All children received services within 30 days.

On St. Croix, 78 IFSPs were developed and signed by the parent. Of those one (I) child was withdrawn from the program by the parent.

Actions required in FFY 2013 response

None

Correction of Findings of Noncompliance Identified in FFY 2013

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected	
null	null	null	0	

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Indicator 2: Services in Natural Environments

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based

settings. (20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target ≥				86.00%	88.00%	90.00%	90.00%	91.00%	91.00%	92.00%
Data		96.00%	97.44%	94.00%	97.00%	96.00%	96.00%	100%	99.00%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target ≥	93.00%	94.00%	95.00%	96.00%	97.00%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed APR targets for all performance indicators.

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2014-15 Child Count/Educational Environment Data Groups	7/2/2015	Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	142	
SY 2014-15 Child Count/Educational Environment Data Groups	7/2/2015	Total number of infants and toddlers with IFSPs	142	

FFY 2014 SPP/APR Data

Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	Total number of infants and toddlers with IFSPs	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
142	142	100%	93.00%	100%

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Actions required in FFY	2013 response		
None			

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Indicator 3: Early Childhood Outcomes

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Does your State's Part C eligibility criteria include infants and toddlers who are at risk of having substantial developmental delays (or "at-risk infants and toddlers") under IDEA section 632(5)(B)(i)? No

Historical Data

	Baseline Year	FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
A1	2009	Target ≥						84.20%	85.00%	85.40%	86.00%	86.00%
Ai	2008	Data					84.20%	83.30%	92.30%	84.10%	90.90%	87.10%
40	2000	Target ≥						52.40%	53.00%	53.40%	54.00%	53.00%
A2	2008	Data					52.40%	63.60%	52.40%	56.50%	52.00%	43.94%
D4	2000	Target ≥						84.20%	85.00%	85.20%	86.00%	86.00%
B1	2008	Data					84.20%	95.00%	97.40%	89.10%	95.70%	91.94%
Do.	0000	Target ≥						40.50%	41.00%	41.20%	41.50%	41.00%
B2	2008	Data					40.50%	68.20%	55.00%	52.20%	54.70%	40.91%
0.4	0000	Target ≥						83.80%	84.50%	85.00%	85.50%	86.00%
C1	2008	Data					83.80%	100%	81.30%	86.40%	89.10%	85.71%
00	2000	Target ≥						69.00%	69.50%	70.00%	70.50%	69.50%
C2	2008	Data					69.00%	90.90%	71.40%	63.80%	62.70%	46.97%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target A1 ≥	86.00%	86.00%	86.50%	86.50%	87.00%
Target A2 ≥	53.00%	53.50%	54.00%	54.50%	55.00%
Target B1 ≥	86.00%	86.00%	86.50%	86.50%	87.00%
Target B2 ≥	41.50%	42.00%	42.50%	43.00%	43.50%
Target C1 ≥	86.00%	86.00%	86.50%	86.50%	87.00%
Target C2 ≥	69.50%	69.50%	69.50%	70.00%	70.00%

Key:

Explanation of Changes

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

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FFY 2014 SPP/APR Data

Number of infants and toddlers with IFSPs assessed 63.00

Outcome A: Positive social-emotional skills (including social relationships)

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	1.00	1.59%
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	11.00	17.46%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	14.00	22.22%
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	28.00	44.44%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	9.00	14.29%

	Numerator	Denominator	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
A1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program (c+d)/(a+b+c+d).	42.00	54.00	87.10%	86.00%	77.78%
A2. The percent of infants and toddlers who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program (d+e)/(a+b+c+d+e).	37.00	63.00	43.94%	53.00%	58.73%

Explanation of A1 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. The providers were trained on outcomes in June, 2015. This training will be ongoing in order to assure data quality and is part of the improvement strategies for the upcoming year. We will address and explore these issues over the upcoming year to identify the root causes.

Outcome B. Acquisition and use of knowledge and skills (including early language/ communication)

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	1.00	1.59%
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	11.00	17.46%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	11.00	17.46%
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	32.00	50.79%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	8.00	12.70%

	Numerator	Denominator	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
B1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program (c+d)/(a+b+c+d).	43.00	55.00	91.94%	86.00%	78.18%

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	Numerator	Denominator	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
B2. The percent of infants and toddlers who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program (d+e)/(a+b+c+d+e).	40.00	63.00	40.91%	41.50%	63.49%

Explanation of B1 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. Our providers had a refresher training on outcomes on both islands in June, 2015. This training will be ongoing in order to assure data quality and is part of the improvement strategies for the upcoming year. We will address and explore these issues over the upcoming year to identify the root causes.

Outcome C: Use of appropriate behaviors to meet their needs

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	0.00	
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	8.00	12.70%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	9.00	14.29%
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	35.00	55.56%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	11.00	17.46%

	Numerator	Denominator	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
C1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program (c+d)/(a+b+c+d).	44.00	52.00	85.71%	86.00%	84.62%
C2. The percent of infants and toddlers who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program (d+e)/(a+b+c+d+e).	46.00	63.00	46.97%	69.50%	73.02%

Explanation of C1 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. Our providers had a refresher training on outcomes on both islands in June, 2015. This training will be ongoing in order to assure data quality and is part of the improvement strategies for the upcoming year. We will address and explore these issues over the upcoming year to identify the root causes.

Was sampling used? No

Did you use the Early Childhood Outcomes Center (ECO) Child Outcomes Summary Form (COSF)? Yes

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Indicator 4: Family Involvement

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

	Baseline Year	FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
A	2006	Target ≥					92.00%	92.50%	92.50%	92.50%	93.00%	93.00%
A	2006	Data			86.00%	100%	96.00%	97.00%	98.00%	100%	94.92%	100%
	2000	Target ≥					83.00%	83.50%	83.50%	83.50%	84.00%	87.00%
В	2006	Data			86.00%	100%	94.20%	99.00%	98.00%	100%	91.53%	100%
	2000	Target ≥					92.00%	92.50%	92.50%	92.50%	93.00%	93.00%
С	2006	Data			86.00%	100%	96.10%	96.00%	93.00%	98.50%	93.22%	100%

ey: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target A ≥	93.00%	93.00%	94.00%	94.00%	94.00%
Target B ≥	87.00%	87.00%	88.00%	88.00%	88.00%
Target C ≥	93.00%	93.00%	94.00%	94.00%	94.00%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

FFY 2014 SPP/APR Data

Number of respondent families participating in Part C	76.00
A1. Number of respondent families participating in Part C who report that early intervention services have helped the family know their rights	76.00
A2. Number of responses to the question of whether early intervention services have helped the family know their rights	76.00
B1. Number of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs	74.00

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B2. Number of responses to the question of whether early intervention services have helped the family effectively communicate their children's needs	76.00
C1. Number of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn	76.00
C2. Number of responses to the question of whether early intervention services have helped the family help their children develop and learn	76.00

	A. Percent of families participating in Part C who report that early intervention services ha	ve	100%	93.00%	10	0% helped the
	family know their rights					
	B. Percent of families participating in Part C who report that early intervention services ha	ve				
	the family effectively communicate their children's needs		100%	87.00%	97	.37% helped
H	C. Percent of families participating in Part C who report that early intervention services ha	ve			_	
	family help their children develop and learn		100%	93.00%	10	00% helped the

Describe how the State has ensured that any response data are valid and reliable, including how the data represent the demographics of the State.

In FFY 2014, 76 surveys were completed by ITP families. The Surveys are given to each family for whom a transition meeting was held during this report period. This data represents each category of children with developmental delays. Each family is asked to complete this short survey at the conclusion of their child's individual transition meeting. Parents typically complete the survey while waiting for copies of the meeting notes and/or other documents, thereby wisely using their time and providing a more convenient method for the family to respond. If a child does not transition due to moving or exiting the program without a transition meeting, the E.I. provider has the survey completed before closing the case.

Families are asked to respond to the family survey at the time of their transition meeting, that way the parent does not have the responsibility of mailing the survey back to the ITP. The Virgin Islands Infants and Toddlers Program (Part C of IDEA), uses a modified Early Childhood Outcomes Center (ECO) Family Survey. This change to the survey was discussed with and approved by an ECO representative prior to VI implementation. All families who were asked to fill out the VI ECO survey responded; therefore survey results are representative of the population of exiting families. When the survey was initially mailed out to families who were exiting, we received very low return responses. So it was decided that we would ask each family to complete this short survey at the conclusion of their child's individual transition meeting. The survey can be read to the parent, and any clarification needed could be provided at that time. The Service Coordinator asks the parents to complete the survey.

A total of 76 surveys were given out, 53 on St. Croix and 23 on St. Thomas. All surveys were returned to the program for a 100% response rate. Due to the 100% response rate, this data represents each category of children with a developmental delay and/or disability, race, etc. Due to the high response rates from both islands, we feel that the survey results are representative of the population of exiting families.

Actions required in FFY 2013 response

None

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Was sampling used? No

Was a collection tool used? No

Indicator 5: Child Find (Birth to One)

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target ≥				1.05%	1.04%	1.03%	1.03%	1.03%	1.06%	1.38%
Data		1.38%	1.19%	1.67%	1.79%	2.33%	1.07%	1.90%	1.61%	0.72%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target ≥	1.38%	1.42%	1.44%	1.48%	1.48%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

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Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2014-15 Child Count/Educational Environment Data Groups	7/2/2015	Number of infants and toddlers birth to 1 with IFSPs	8	null
U.S. Census Annual State Resident Population Estimates April 1, 2010 to July 1, 2013	4/3/2014	Population of infants and toddlers birth to 1	null	1,672

Explanation of Alternate Data

The Denominator used (1672), is the population from the census of 2010 because population data for children birth to one is not provided by OSEP for indicators 5. Because census is not provided for the USVI, the denominator used may not be reflective of the current population.

FFY 2014 SPP/APR Data

Number of infants and toddlers birth to 1 with IFSPs	Population of infants and toddlers birth to 1	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
8	1,672	0.72%	1.38%	0.48%

Explanation of Slippage

Historically, the VI ITP has identified more children born birth to one, however the local economy on St. Croix has had an impact on the number of families living in the district has resulted in fewer births and referrals. Also the lack of pediatricians in the clinics who would normally refer clients to the ITP has an impact on identifying the 0-1 population developing the SSIP we will be doing more child find activities to provide outreach to this population.

Actions required in FFY 2013 response

None

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Indicator 6: Child Find (Birth to Three)

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target ≥				2.53%	2.65%	2.67%	2.82%	2.79%	2.77%	2.58%
Data		2.58%	2.29%	2.85%	2.81%	2.97%	2.89%	2.67%	2.83%	2.73%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target ≥	2.60%	2.62%	2.65%	2.70%	2.70%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2014-15 Child Count/Educational Environment Data Groups	7/2/2015	Number of infants and toddlers birth to 3 with IFSPs	142	
U.S. Census Annual State Resident Population Estimates April 1, 2010 to July 1, 2013	7/2/2015	Population of infants and toddlers birth to 3	null	5087

Explanation of Alternate Data

The denominator used (5807) is the population data from the 2010 census because the population of children birth to 3 are not provided by OSEP for indicator 6. Because census data is not provided for the USVI, the denominator used may not be reflective of the current population.

FFY 2014 SPP/APR Data

Number of infants and toddlers birth to 3 with IFSPs	Population of infants and toddlers birth to 3	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
142	5,087	2.73%	2.60%	2.79%

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Actions required in FF	2013 response		
None			

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Indicator 7: 45-day timeline

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target			100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	94.40%	94.00%	97.23%	92.00%	94.00%	94.00%	93.00%	100%

Key:

Gray - Data Prior to Baseline

Yell

Yellow - Baseline

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%

FFY 2014 SPP/APR Data

Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline	Number of eligible infants and toddlers evaluated and assessed for whom an initial IFSP meeting was required to be conducted	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
125	125	100%	100%	100%

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline)

0

What is the source of the data provided for this indicator?

State monitoring

State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Data collected is from 7/1/2014 - 6/30/2015

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2014 - June 30, 2015.

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Actions required in FFY 2013 response	
None	

Correction	of Findinas	of Noncompliance	e Identified in	FFY 2013

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

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Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Indicator 8A: Early Childhood Transition

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Monitoring Priority: Effective General Supervision Part C / Effective Transition

A. third birthday;

В.

birthday for toddlers potentially eligible for Part B preschool services; and

C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services. (20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target			100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	100%	100%	97.30%	100%	100%	100%	100%	100%

r. Gray – Data Prior to Baseline Yellow – Baseline

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%

FFY 2014 SPP/APR Data

Data include only those toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has developed an IFSP with transition steps and <u>services at least 90 days</u>, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday.



Number of children exiting Part C who have an IFSP with FFY Number of toddlers with **FFY FFY** transition steps and disabilities exiting 2013 2014 2014 services Data Data* Target* 77 77 100% 100% 100%

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of children exiting Part C who have an IFSP with transition steps and services)

0

What is the source of the data provided for this indicator?



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Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Correction of Findings of Noncompliance Identified in FFY 2013

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0



Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Time period of data collection, July 1, 2014 - June 30, 2015

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

Data reflects all children who had an IFSP with transition steps developed from July 1, 2014 to June 30, 2015.

Act	tions	required	ın	FFY	2013	response
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None

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Indicator 8B: Early Childhood Transition

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Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target			100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	100%	100%	100%	100%	100%	100%	100%	100%

Gray - Data Prior to Baseline Yellow - Baseline

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%

FFY 2014 SPP/APR Data

Data include notification to both the SEA and LEA

Yes No No

Number of toddlers with disabilities exiting Part C where notification to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
77	77	100%	100%	100%

Number of parents who opted out (this number will be subtracted from the number of toddlers with disabilities exiting Part C who were potentially eligible for Part B when calculating the FFY 2014 Data)

0

Describe the method used to collect these data

Data was reviewed from the State data base for all children exiting Part C during the entire reporting period of July 1, 2014 - June 30, 2015.

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- A. third birthday;
- B.

birthday for toddlers potentially eligible for Part B preschool services; and

C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services. (20 U.S.C. 1416(a)(3)(B) and 1442)

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Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Correction of Findings of Noncompliance Identified in FFY 2013

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected	
null	null	null	0	

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FFY 2014 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Do you have a written opt-out policy? No
What is the source of the data provided for this indicator? State monitoring State database
Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).
Time period of July 1, 2014 - June 30, 2015
Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.
Actions required in EEV 2012 response
Actions required in FFY 2013 response None
NOTE

4/13/2016 Page 32 of 45 Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Indicator 8C: Early Childhood Transition

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Monitoring Priority: Effective General Supervision Part C / Effective Transition

A. third birthday;

В.

birthday for toddlers potentially eligible for Part B preschool services; and

C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services. (20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target			100%	100%	100%	100%	100%	100%	100%	100%
Data		94.00%	100%	92.70%	99.00%	90.00%	87.00%	99.00%	100%	98.51%

(ey: G

Gray - Data Prior to Baseline

Yellow – Baseline

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%

FFY 2014 SPP/APR Data

Data reflect only those toddlers for whom the Lead Agency has conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services

Yes

Nο

Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
77	77	98.51%	100%	100%

Number of toddlers for whom the parent did not provide approval for the transition conference (this number will be subtracted from the number of toddlers with disabilities exiting Part C who were potentially eligible for Part B when calculating the FFY 2014 Data)

0

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Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's

Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third

Correction of Findings of Noncompliance Identified in FFY 2013

indings of Noncompliance lentified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected	
1	1	null	0	

FFY 2013 Findings of Noncompliance Verified as Corrected

Describe how the State verified that the source of noncompliance is correctly implementing the regulatory requirements

The VI ITP reviewed updated early intervention records in each district (St. Thomas/St. John/Water Island. Subsequent transition conferences were within the required timeline for the period monitored. Thus the Part C program is correctly implementing the specific regulatory requirements relating to timely transition conferences.

Describe how the State verified that each individual case of noncompliance was corrected

There was one (1) child with in this reporting period who did not receive a timely transition conference due to program reasons. This child was in the district of St. Thomas. The child's date of birth was incorrectly entered into the system resulting in a delayed transition conference. The transition conference was held although late.

The Infants and Toddlers Program EI personnel, by district, were advised of the performance of the program and the need to make improvements and correct non-compliance. Although the notice was not written, program staff were given 30 days to correct the noncompliance. VI ITP director informed the service coordinator and personnel in the district of the non-compliance. The VI ITP director required the district of St. Thomas to correct the non-compliance.

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Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B)

What is the source of the data provided for this indicator?



State monitoring

State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Time period of July 1, 2014 - June 30,2015

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

Data reflects all children who are receiving early intervention services and are exiting at age three from July 1, 2014 to June 30, 2015.

Actions required in FFY 2013 response

None

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Indicator 9: Resolution Sessions

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data:

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target ≥										
Data										

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target ≥					

Key:

Targets: Description of Stakeholder Input

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2014-15 EMAPS IDEA Part C Dispute Resolution Survey; Section C: Due Process Complaints	11/5/2015	3.1(a) Number resolution sessions resolved through settlement agreements	NA	null
SY 2014-15 EMAPS IDEA Part C Dispute Resolution Survey; Section C: Due Process Complaints	11/5/2015	3.1 Number of resolution sessions	NA	null

FFY 2014 SPP/APR Data

3.1(a) Number resolution sessions resolved through settlement agreements	3.1 Number of resolution sessions	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
NA	NA			NA

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Actions required in FFY 2013 res	sponse		
None			

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Indicator 10: Mediation

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Target ≥										
Data										

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target ≥					

Key:

Targets: Description of Stakeholder Input

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2014-15 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/5/2015	1.a.i Mediations agreements related to due process complaints	n	null
SY 2014-15 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/5/2015	1.b.i Mediations agreements not related to due process complaints	n	null
SY 2014-15 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/5/2015	2.1 Mediations held	n	null

FFY 2014 SPP/APR Data

1.a.i Mediations agreements related to due process complaints	1.b.i Mediations agreements not related to due process complaints	2.1 Mediations held	FFY 2013 Data*	FFY 2014 Target*	FFY 2014 Data
0	0	0			

Provide additional information about this indicator (optional)

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There were no mediations during the time period of 7/1/2014 - 6/30/2015, so targets are not required at this time.
Actions required in FFY 2013 response
None

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Indicator 11: State Systemic Improvement Plan

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Reported Data

Baseline Data2013

FFY	2013	2014
Target		41.50%
Data	40.90%	63.49%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	42.00%	42.50%	43.00%	43.50%

Key:

Description of Measure

The measure used in the collection of data for this indicator is the Child Outcome Summary Form (COSF). Entry data is collected on all children who enter the program and ex data is collected upon exiting the system if the child has been in the program for at least six (6). Data under APR 3b- Summary Statement 2: Percent of infants and toddlers w IFSPs who were functioning within age expectations in the acquisition and use of knowledge and skills (including early language/communication) by the time they turn 3 years age or exited the program.

Measurement for Summary Statement 2: Percent = # of infants and toddlers reported in progress category (d) plus [# of infants and toddlers reported in progress category (e) divided by the total # of infants and toddlers reported in progress categories (a) + (b) + (c) + (d) + (e)]100es

VI: 21(d) + 10(e) / 1(a) + 7(b) + 27(c) + 21(d) + 10(e) = 31/66 = 40.9%

Targets: Description of Stakeholder Input

TA providers (ECTA, DaSy, and IDC) assisted in the calculations of targets based on realistic expectations of progress and after stakeholder input. The baseline was establish from the last fiscal year's level (40.9%). Targets were set by incrementally increasing to 43.5% over the five year period. In order to put in place territory-wide evidence-based improvement strategies that impact improved acquisition and use of knowledge and skills, smaller increments of improvement were selected for the first three (3) years with hig targets set for the remaining years.

Overview

The focus of Phase II is building State capacity to support Early Intrervention Service (EIS) programs with the implementation of evidence-based practices (EBPs) that will lea measurable improvement in the State-identified Measurable Result(s) (SiMR) for infants and toddlers with disabilities and their families. Phase II will build on the data and infrastructure analyses, coherent improvement sterategies, and the theory of action that was developed in Phase I. The Plan developed in Phase I includes the activities, steps resources required to implement the acoherent improvement strategies, with attention to the research on evidence-based practices and implementation, timelines for implementation, and measures needed to evaluate implementation and impact on the SiMR for infants and toddlers with disabilities and their families.

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FFY 2014 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Selection of Coherent Improvement Strategies
An explanation of how the improvement strategies were selected, and why they are sound, logical and aligned, and will lead to a measurable improvement in the State identified
Measurable Result(s) for Infants and Toddlers with Disabilities and their Families. The improvement strategies should include the strategies, identified through the Dat and State Infrastructure Analyses, that are needed to improve the State infrastructure and to support EIS program and/or EIS provider implementation of evidence-base practices to improve the State-identified result(s) for infants and toddlers with disabilities and their families. The State must describe how implementation of the improvement strategies will address identified root causes for low performance and ultimately build EIS program and/or EIS provider capacity to achieve the State identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

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le, to: (1) seld description monomic statu ion, if the State the description
implement, strastructure nust include also identify the extent the positions, SIP.
with Disabiliddlers with cess outcome sults (e.g., amilies under
i ran ath pa

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Theory of Action

A graphic illustration that shows the rationale of how implementing the coherent set of improvement strategies selected will increase the State's capacity to lead meaningful char in EIS programs and/or EIS providers, and achieve improvement in the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

Submitted Theory of Action No Theory of Action Submitted

Provide a description of the provided graphic illustration (optional)

Infrastructure Development

- Specify improvements that will be made to the State infrastructure to better support EIS programs and providers to implement and scale up EBPs to improve (a) results for infants andtoddlers with disabilities and their families.
- Identify the steps the State will take to further align and leverage current improvement plans and other early learning initiatives and programs in the State, including Race to the Top-Early Learning Challenge, Home Visiting Program, Early Head Start and others which impact infants and toddlers with disabilities and their families.
- Identify who will be in charge of implementing the changes to infrastructure, resources needed, expected outcomes, and timelines for completing (c) improvement efforts.
- Specify how the State will involve multiple offices within the State Lead Agency, as well as other State agencies and stakeholders in the improvement of its (d) infrastructure

The entire SSIP Phase II is attached in a PDF file.

Support for EIS programs and providers Implementation of Evidence-Based Practices

- Specify how the State will support EIS providers in implementing the evidence-based practices that will result in changes in Lead Agency, EIS program, and EIS providerpractices to achieve the SIMR(s) for infants and toddlers with disabilities and their families.
- Identify steps and specific activities needed to implement the coherent improvement strategies, including communication strategies and stakeholder involvement; how identifiedbarriers will be addressed; who will be in charge of implementing; how the activities will be implemented with fidelity; the resources that will be used to implement them; and timelines for completion.
- Specify how the State will involve multiple offices within the Lead Agency (and other State agencies such as the SEA) to support EIS providers in scaling up and sustaining theimplementation of the evidence-based practices once they have been implemented with fidelity.

The entire SSIP Phase II is attached in a PDF file.

Evaluation

- Specify how the evaluation is aligned to the theory of action and other components of the SSIP and the extent to which it includes short-term and long-term objectives to measureimplementation of the SSIP and its impact on achieving measurable improvement in SIMR(s) for infants and toddlers with disabilities and their families.
- (b) Specify how the evaluation includes stakeholders and how information from the evaluation will be disseminated to stakeholders.
- (c) Specify the methods that the State will use to collect and analyze data to evaluate implementation and outcomes of the SSIP and the progress toward achieving intendedimprovements in the SIMR(s).
- Specify how the State will use the evaluation data to examine the effectiveness of the implementation; assess the State's progress toward achieving intended improvements; and tomake modifications to the SSIP as necessary.

The entire SSIP Phase II is attached in a PDF file.

Technical Assistance and Support

Describe the support the State needs to develop and implement an effective SSIP. Areas to consider include: Infrastructure development; Support for EIS programs and providers implementation of EBP; Evaluation; and Stakeholder involvement in Phase II.

The entire SSIP Phase II is attached in a PDF file.

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Certify and Submit your SPP/APR Introduction

Indicator 1

Indicator 2

Indicator 3

Indicator 4This indicator is not applicable.

Indicator 5

Indicator 6

Indicator 7

Indicator 8

Indicator 8A

Indicator 8B

Indicator 8C

Indicator 9

Indicator 10

Indicator 11

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